

OFFICE USE ONLY – receipt of form and deposit			RO USE ONLY	
Division:	Time rec'd	Date	RO / ARO initials	
Party name:	Receipt no.		Nomination accepted: Yes <input type="radio"/> No <input type="radio"/> RO signature:	
			cash / cheque	

House of Assembly – Nomination form (Candidates nominated by a registered party)

What is this form for?

This form is to be used for the nomination of candidates by a registered officer of a registered party for election to the House of Assembly for a division. A separate nomination form will be needed for each division in which party candidates are being nominated.

Do not use this form if you wish to nominate as an individual ‘non-party’ or group candidate. Please contact the returning officer or the Tasmanian Electoral Commission for further information.

The following 2 parts must be completed and lodged:

PART A: “Party nomination” — to be completed and signed by the registered officer of the party;

PART B: “Candidate consent and declaration” — one is to be completed and signed by each candidate nominated for the division.

Role of the registered officer

The registered officer of a party has the responsibility for nominating party candidates, and for certifying that the candidates have been endorsed by the party for election to the House of Assembly. The registered officer is also responsible for coordinating the process of grouping party candidates under a party name on the ballot papers for each division. It is important that both the candidates and registered officer work together to ensure that the candidate is properly nominated.

How to lodge the forms

- Completed forms must be lodged personally, emailed, faxed or posted so as to be **received by the returning officer** for the relevant division **or the Electoral Commissioner before noon on nomination day**.
- Each form is to be accompanied by \$400 for each candidate being nominated in cash or a cheque drawn on itself by an authorised financial institution. Personal cheques will not be accepted. A nomination is not valid without receipt of this payment.
- It is advisable to lodge all nomination forms as early as possible during the nomination process to enable any problems to be rectified before nominations close.
- It is recommended that the registered officer lodge all forms, including individual consent and declaration forms for all party candidates for a division, at the same time.
- It is the **responsibility of the candidates** to ensure that the nomination forms and the deposit are received by the returning officer for the relevant division or by the Electoral Commissioner before the close of nominations. Late nominations cannot be accepted.

Candidate away and unable to sign?

If a candidate is away and unable to sign their consent and declaration (Part B), the returning officer or Electoral Commissioner may accept a completed and signed copy of those parts by email or facsimile to add to the nomination form, provided all accompanying parts are received prior to close of nominations.

Note: Providing legal advice to candidates or parties is outside the role of the Tasmanian Electoral Commission and returning officers. Candidates unsure of their eligibility to nominate are strongly advised to obtain interpretation of the relevant legislation from their own legal advisers.

Queries? Please contact the TEC - 1800 801 701

Part A – Party nomination

PLEASE PRINT

REGISTERED OFFICER	
<i>Given names</i> I,	<i>Family name</i>

being the registered officer of the

<i>Registered party name</i>

hereby nominate the following candidates:

	GIVEN NAMES	FAMILY NAME
1		
2		
3		
4		
5		
6		
7		
8		

for election as members of the House of Assembly for the division of

.....
(division name)

I certify that they have been endorsed by the registered party to appear on the ballot paper in a group under the heading of the registered party ballot paper name.

REGISTERED OFFICER'S SIGNATURE	
	<i>Date</i>

REGISTERED OFFICER'S CONTACT DETAILS	
<i>Mobile ph</i>	<i>Other ph</i>
<i>Email</i>	

Nomination checklist

The registered officer of the Party should ensure that the items on the following list have been completed before lodging this form.

PART A: "Party nomination"

- Registered officer's details are completed, signed and dated by the registered officer.
- The candidate list is *fully* completed to match the candidate consent and declaration forms for each nominated candidate (Part B).
- Number of candidates listed =

PART B: "Candidate consent and declaration"

- All "Candidate consent and declaration" forms for candidates listed in Part A are included.
- Each "Candidate consent and declaration" form is completed, signed and dated.
- Number of "Candidate consent and declaration" forms included =

DEPOSIT

FULL DEPOSIT INCLUDEDx \$ 400 =

(\$400 for each candidate nominated by the party)

Personal Information Protection Statement (required under the *Personal Information Protection Act 2004*).

1. Personal information will be collected from you for the purpose of your nomination for House of Assembly elections and will be used by the Tasmanian Electoral Commission for assessing and managing the nomination, and may be used for other purposes permitted by the *Electoral Act 2004* and regulations made by or under that Act.
2. Failure to provide this information may result in your nomination not being able to be accepted and processed.
3. Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Tasmanian Electoral Commission.
4. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Tasmanian Electoral Commission. You may be charged a fee for this service.